**Title**: xxx

Author 1 (University of Somewhere, Somewhere)

Author 2 (University of Somewhere, Somewhere)

Author 3 (University of Somewhere, Somewhere)

**Abstract**

This manuscript provides instructions for preparing the competitive papers to be submitted to the 14th Annual Meeting of the European Decision Sciences Institute (EDSI 2024) **by April 15 2024.** **For competitive papers the limit is 20 pages including references, figures, and tables**.

The full papers should be prepared using ISO A4 paper size (210 x 297 mm) using the **Times New Roman (12 pt, justified)** font according to the format described in this template. The authors are strongly urged to follow these instructions to ensure the production of uniformly high-quality proceedings.

**Keywords:** Keyword 1, Keyword 2, Keyword 3 (up to 3 keywords)

The first paragraph of each section and subsection should not be indented. Margins should be: top 3 cm, bottom 2 cm, left and right 3 cm each.

Following paragraphs indented 0.5 cm.

*Other details (subheading: Times New Roman, italics, 12 pt, no numbering)*

Pages should be numbered in the page footer (center), including the first page, as is done here. Papers should be organized in the following sequence:

* Title of the paper
* Keywords
* Extended abstract text
* References

Bulleted or numbered lists should have hanging indent by 0.5 cm. Avoid using more than two levels in the lists.

*Footnotes*

Footnotes should be avoided. The corresponding text should be incorporated in the main text.

*Equations*

Equations should be typed flush with the left-hand margin and numbered consecutively with numbers in brackets on the far right. Leave single spacing above and below equations, like shown in equation (1).

*N*

1. ∑*xi* = δ

*I* = 1

*Figures and tables*

Figures and tables must be included in the main text (not at the end of the paper) and individually numbered and captioned. Illustrations should be sharp and clear. Text in tables should be Times New Roman 10pt. Place figures and tables centered. Captions should be placed **below figures** and **above tables**. They are typed in Times New Roman 10, in italics. Leave one line before and after tables and figures (see examples below).

*Table 1 – Caption (Times New Roman, Italic, 10 pt, centered)*

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  |  |
|  |  |  |  |

|  |
| --- |
|  |

*Figure 1 – Caption (Times New Roman, Italic, 10 pt, centered)*

*Language*

All submission materials must be written in English and authors are expected to proofread their work. Please check your paper in order to be error-free because mistakes cannot be changed later.

*Conclusion*

The above has shown the main instructions for writing the text. All is missing now are instructions regarding references.

References to other publications should be in Harvard style. They should contain full bibliographical details. Journal titles should not be abbreviated. References should be presented as follows. Within the text: Author(s) last names followed by a comma and the year of publication, all in round brackets; e.g., (Fox, 1994; Bessley and Wilson, 2014; Fox et al., 1995). At the end of the paper, list all references in alphabetical order. In the reference list, all authors should be included.

**References**

A full reference list should be included. (Font: Times New Roman, 10 pt, left aligned, hanging indent 0,5 cm).

For articles: Surname, Initials, Year, “Title”, *Journal Name*, Volume, Number, Pages.

Fox, S., 1994, “Empowerment as a catalyst for change: and example from the food industry”, *Supply Chain Management*, Vol. 2, No. 3, pp. 29-33.

For books: Surname, Initials, Year of Publication, *Title*, Publisher, Place of Publication.

Casson, M., 1979, *Alternatives to the Multinational Enterprise*, Macmillan, London.

For chapters in edited books: Surname, Initials, Year, “Title”, in Editor’s Name, Initials (Ed.), *Title*, Publisher, Place, Pages.

Bessley, M. and Wilson, P., 1984, “Public policy and small firms in Britain,” in Levicki, C. (Ed.), *Small Business Theory and Policy*, Croom Helm, London, pp. 111-126.